MISSISSIPPI STATE UNIVERSITY™
MS AGRICULTURAL AND
FORESTRY EXPERIMENT STATION

Mississippi Agricultural and Forestry Experiment Station

Vehicle Rental Agreement

Vehicles are rented on a first-come, first-served basis. If the vehicle you selected is not available, we will try to find a suitable replacement from within the Motor Pool available vehicles. All renter's must complete the record book in the assigned vehicle to include fuel, repairs/replacements, and odometer readings. The vehicle will have a full tank of fuel when the driver takes possession. Vehicles must be returned with a full tank of fuel. If vehicle does not have a full tank of fuel, Motor Pool will fill the tank and charge the account number below.

Driver Name:		Driver Phone Number:	
Department:		Driver's 9-Digit MSU ID Number:	
Travel Departure Date:		Travel Return Date:	
Travel Destination:		Driver E-mail	
Account #: Fund	Org	Program	Activity

Vehicle Information

2016 Ford ½ ton ☐	2022 Ford ½ ton (87) ☐	2024 Dodge 1 ton truck ☐	2026 Dodge Ram ½ ton (44) ☐
2016 Ford 1 ton ☐	2022 Ford ½ ton (29) ☐	2025 Dodge Ram ½ ton (36) ☐	2026 Dodge Ram ½ ton (45) ☐

Trailer Information

20 ft gooseneck flatbed with 4 ft dove ☐

Signatures

By signing below, you agree to comply with the MSU Authorized Vehicle Use Policy. You further acknowledge that you have executed the Mississippi State University Business Use Agreement, Appendix A and the executed document is on file in your department office.

Driver Signature:	Date:
Principal Investigator/Supervisor Signature (if applicable):	Date:
Department Head Signature:	Date:

Administrative Use

Date Received:			