Annual or Final Report - TEMPLATE

Results Summary

    i.   In 2-3 sentences, briefly describe the issue or problem that your project addresses. *(The ISSUE)*

    ii.   Briefly describe, in non-technical terms, how your major activities helped you achieve, or make significant progress toward, the goals and objectives described in your non-technical summary. *(The ACTIVITIES)*

    iii.   Briefly describe, how your target audience benefited from your project's activities. *(The OUTCOMES)*

    iv.   Briefly describe how the broader public benefited, or may benefit in the future, from your project's activities. *(The PUBLIC VALUE)*

    v.   Comments

        a. Describe and explain any major changes or problems encountered in your approach.

        b. Opportunities for training and professional development if provided.

        c. Dissemination of results to communities of interest.

        d. What the project or program plans to do during the next reporting period to accomplish the goals.

        e. Peer-reviewed publications (full-text citation, include DOI))

        f. Any equipment purchased from Hatch funds on this project *(think SRI or EQUIP MAFES purchases)*

    vi.   Impact statement (write a 2-3 sentence impact statement that is "headline ready", include economical impact, or at least quantify impact, whenever possible)

*For a FINAL REPORT – include all publications for the entire project, not only from the past year.